Change Request Document PO\_SAG\_xx\_01

# **Change basic info:-**

| **Request Name/Title** |  | |
| --- | --- | --- |
| **Requester Name** | **Role** | **Name** |
| **Team leader** |  |
| **Team Member** |  |
| **Request Date (dd/mm/yy)** |  | |

# **Change status:-**

| Change status | **In Review** | **Approved** | **Rejected** |
| --- | --- | --- | --- |
| Approval Date | **Not started** | **--** | **--** |
| Approval By | **Not chosen** | **--** | **--** |

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# **Change details:-**

| **Change Request Information** | |
| --- | --- |
| **Add\_SRS\_Requirement\_xxx** | |
| **Description** |  |
| **Details of change** |  |
| **Reason for change** |  |
| **Impact of change** |  |
| **Approval Date required** |  |
| **Add\_SRS\_Requirement\_xxx** | |
| **Description** |  |
| **Details of change** |  |
| **Reason for change** |  |
| **Impact of change** |  |
| **Approval Date required** |  |